

ICPE-SAIP-WITS 2018

1 - 5 October 2018

Misty Hills Hotel and Conference Centre
Muldersdrift, Johannesburg, South Africa



UNIVERSITY OF THE
WITWATERSRAND
JOHANNESBURG



Dear Colleague,

The proceedings of the International Conference on Physics Education (ICPE2018) will be published in the Open Access **Journal of Physics: Conference Series (JPCS)**, which is part of [IOP Conference Series](#). We invite you to participate in the reviewing process as a content reviewer. Below are guidelines for reviewers.

Guidelines for Content Reviewers

By reviewing a manuscript, you agree to the following Terms and Conditions:

- You declare that there is no conflict of interest and also that you are competent to review the manuscript by virtue of your expertise. If you cannot review an allocated manuscript(s), please notify us, preferably within 2 days, so that we can appoint an alternative reviewer without delay.
- The review must be done using the online INDICO system. You will be guided by the various questions on the system. In addition, please provide comments of between 100 and 150 words in the dialogue box provided.
- The review window is 21 calendar days.

Accessing the On-line System

The following steps must be followed to review a paper as a Content Reviewer:

1. Log into the INDICO site from the <http://events.saip.org.za/conferenceDisplay.py?confId=93> website using the *username and password* created when you submitted an abstract(s) for the conference.
2. From the menu on the left-hand side under "**Paper for Proceedings**", click on "**Content Reviewer Area**".



3. Select the paper(s) that is (are) being assigned to you.
4. Click on **“Material to Review”** and double-click on the paper name (e.g. [NanoDistruptions.pdf](#)) to download. As shown below.

AcceptedContribution

Nanotech distruptions in the economy

Go back to: [Contributions list](#)

Main Material Sub Contribution Paper Reviewing

Assess Content Material to Review History

NanoDistruptions.pdf  
 File Name: NanoDistruptions.pdf
 Size: 84 KB
 Creation Date: 24.10.2017 11:01:01

5. Click on **“Assess Content”** to review and give feedback on the downloaded paper.  The paper will be assessed by selecting a number for each of the review questions asked, concerning the downloaded paper.



AcceptedContribution

Nanotech distruptions in the economy

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Main Material Sub Contribution Paper Reviewing

Assess Content Material to Review History

Give opinion on the content of a contribution

-3 Strongly Disagree, -2 Disagree, -1 Slightly Disagree

0 Neutral

+1 Slightly Agree, +2 Agree, +3 Strongly Agree 

Reviewing questions

Does the article that you are being asked to review match your expertise? (On scale, + for yes or agree)

-3 -2 -1 0 +1 +2 +3

Are there any potential conflicts of interest if you review this article? (+3 for yes / -3 for no)

-3 -2 -1 0 +1 +2 +3

6. At the end of the questions click on **“edit”** next to Comments to give comments on the reviewed material. Then click on **“Save”** to save the comments.

Comments (100 words minimum)

Please provide a brief summary of the work, and expand upon the numeric scores in each of the categories above. 100 words minimum.

Save Cancel

7. Click on “**edit**” next to “Assessment” to give the outcome of the reviewed material (e.g. **Accept, To be Corrected, Reject**). Then click on “**Save**” to save the final feedback of the paper.

Assessment None
(**edit**)

The comments and your assessment, will be sent by e-mail to the proceedings

Assessment None
Accept

The comments and your assessment, will be sent by e-mail to the proceedings editors before being forwarded to the author(s)

not submitted

8. Lastly, click on “**Submit**” to submit feedback of the review which will then be forwarded to the respective Author by the editors.
9. In addition, if you wish to submit a written report in the form of files you can email to: icpe2018@saip.org.za citing the PAPER ID.

We would like to thank you for your assistance in the reviewing process. Once all reviews are completed for all papers, your details will be acknowledged as a content reviewer in the final published Conference Proceedings.

Yours Sincerely

Conference Proceedings Editors:

Professor Deena Naidoo

Dr Douglas Clerk

Queries: icpe2018@saip.org.za